

# St Mary's Catholic Primary School, Donnybrook



## 2024 P&F AGM

### Minutes - Wednesday 20th November 2024

Our vision: St Mary's Catholic Primary School Donnybrook is committed to empowering our school community to become compassionate, confident and capable individuals. Our inspiration and strength to achieve this, comes from our mutual support and the sharing of our faith in Jesus Christ.


**Chaired by Kristy Hadley**

#### Agenda

Meeting opened: 6pm

Attending:

St Mary's Catholic Primary School, Donnybrook



2024 P&F AGM + SAC ACM  
Attendance List (Page 1)

Name	Name
Andrew Gammon	Merrin Lowe
Luke Skehan	Shannon Horton
Samantha Russo	Mel Eastcott
Tara Vander Wiken	apologies - Richard Hadley
Jackie Dorozenko	Amelna Baghdadali
Mark Busher	Nicole O'Connor
Kate Jendrzejak	
Louise Long	
Donna Verhaaf	
Chelsea Moore	
Lizzy Gubisa	
Jo Wright	
Tracy Licciardello	
Robyn Guddici	
Claire Hill	
Nina Fiumano	
TARA NIETREZBA	
Kristy Hadley	
Shan Rogman	
Shondelle Watts	
Katja Humphries	

**Apologies:** Alex Nietrzeba, Richard Hadley, Anne Dixon Hotchkin

**Welcome:**

**Acknowledgement of Country:**

I wish to acknowledge the traditional custodians of the lands on which we are meeting today. I pay my respect to their elders, past, present and emerging. In the spirit of ongoing authentic relationships may we commit to true respect, reconciliation, equity and justice for all aboriginal peoples. In nurturing our Catholic faith and in knowledge of aboriginal perspectives, let us strive for deeper cultural competencies through a shared commitment to proactive and respectful ways to partner with all aboriginal peoples. May their wisdom and support guide us as we educate our students, who as the future adults of Australia, will be empowered to strive for a truly inclusive Australian society for the betterment of all.

### Prayer:

Heavenly Father be with us as we meet. Guide us as we talk. Stay with us as we plan. Open our ears as we listen and open our eyes to your vision. In Jesus' name we pray. Amen.

### Previous AGM Minutes:

Accepted: Jackie Dorozenko

Seconded: Tara Nietrzeba

### Treasurers Report:

#### St Mary's Donnybrook P & F

##### Financial Statement

For the period 1 November 2023 to 31 October 2024

	\$
<b>Opening bank balance (credit)</b>	<b>11,045.19</b>
<b>Inflows</b>	
Bogan Bingo profit	4,380.06
P & F levies income	3,937.25
Meal Deals profit	1,112.64
Athletics Carnival Lunches profit	704.10
Cookie Dough Fundraiser profit	544.00
M & S Horton donation for 2023 Colour Fun Run Sausage Sizzle	500.00
WA Fuel Supplies donation	300.00
Subway Interschool Athletics Carnival profit	118.91
Eggs donated and sold	30.00
	<u>11,626.96</u>
<b>Outflows</b>	
Basketball Court Cover contribution	5,000.00
Marquee	2,990.00
Inside Out 2 Excursion (Hoyts & Bus Hire)	2,112.73
Balance of sound system (3 Monkeys Audiovisual)	962.57
Scitech Incursion	871.00
2023 Colour Fun Run products & additional expenses	879.06
2024 Colour Fun Run products	619.65
2023 Year 6 Camp contribution	500.00
2024 Year 6 Camp contribution	500.00
	<u>14,435.01</u>
<b>Movement for the period</b>	<b>(2,808.05)</b>
<b>Closing bank balance (credit)</b>	<b>8,237.14</b>

#### Notes:

*Expected expenses for the period 1 November 2024 to 31 December 2024 include \$1,327.95 for Early Childhood Outdoor Equipment.*

Accepted: Donna Verhaaf

Seconded: Merrin Lowe

### P&F President Report:

Good evening, everyone and welcome to the P&F AGM for 2024. I am pleased to be presenting the P&F President's report. I'd like to start off by thanking you all for taking the time to come along tonight, your support is greatly appreciated. This year was my third year as President of the P&F and I had the great privilege of working directly with Samantha our Secretary again and Amena and Shannon who have stepped up to take on the roles of Vice President and Treasurer. Thank you to all of you, you have been remarkable this year and I feel we make a fantastic team. Also, to all the general committee members who have attended meetings, assisted in fundraising and meal deals and offered support and ideas to us throughout the year, thank you for supporting the P&F and your school.

We began the year as we have the last few, with our P&F welcome morning tea. It was held on the 1<sup>st</sup> of February and all parents of the school were invited to attend. We also held our first P&F social night at the Donnybrook Hotel in Term 1, both were very successful.

Throughout the year the P&F, often in conjunction with the school staff, assist and organise events to raise funds, assist in learning and enrich our children's school experience. Many of the events we have assisted with and organised this year are regular events such as the Mother's Day morning tea, athletics carnival lunches and the ever-popular meal deals. I would also like to say a special thank you to Amena for taking on the task of organising and coordinating the lunches for the athletics carnival this year, as well as all the volunteers who helped on the day, you all did a fantastic job.

In August we held our Bingo night which was themed Bogan Bingo and organised again by Alison Dowey. The event always takes a lot of preparation and pre planning but the support of the community for the event was amazing. The prizes for the bingo games themselves were kindly donated by Shag Brewery. The prizes for our raffle were donated by Bridgestone Donnybrook, Trevor and Tara Nietrzeba and the Fine Timber Company. We also had an air guitar competition which was a great addition to the night and a door prize, coin rolls and auctions with the night raising a phenomenal \$4380.06. The night was a huge success and thoroughly enjoyed by everyone. Thank you also to everyone who volunteered their time on the Saturday morning to help sell raffle tickets. Alison has also organised our colour fun run again this year which will be held this coming Friday 22<sup>nd</sup> November. Our other fundraising initiatives for the year included the meal deals and our cookie dough fundraiser.

One of the primary objectives of the P&F as you know is to raise funds to assist our school in providing additional resources and opportunities for learning for our students and teaching staff. The contributions we were able to provide this year for our school included:

- A \$5000 donation towards the construction of the cover for the Basketball Courts which is scheduled to commence over the next few months.
- The purchase of marquees for the interschool athletics carnivals.
- We covered the cost of the Inside Out 2 movie excursion.
- A contribution towards the Year 6 camp.
- We covered the costs of the P&F Colour Fun Run.
- Items for the Early Childhood Outdoor area.

On behalf of the P&F I would like to thank all the amazing teachers, teachers' assistants, support staff, senior leadership team and finally, Katja Humphries. You have all, throughout the year, supported the P&F in our duties and assisted us any time we requested it. Our school has again remained an inviting, nurturing and encouraging environment for our children to grow. I would also like to take this opportunity to recognise and thank the many different businesses, community groups and families who have assisted us with donations, support, discounts and sponsorship for our events, this truly makes fund raising viable and beneficial to our school and the community.

Finally, I would also like to take the opportunity to say a special thank you to Alison, our previous Vice President and Samantha for your ongoing support and to Amena and Shannon for stepping into executive roles this year. You have both brought with you additional skills, support and enthusiasm which have been a huge asset to us.

To everyone who has contributed to the P&F, either by providing feedback, suggestions, support or attending our meetings, we appreciate all of you and could not be as successful as we are without you. Thank you all for taking the time to come along tonight and I wish you all a safe and happy holidays.

Yours Sincerely

Kristy Hadley  
P&F President

Accepted: Merrin Lowe

Seconded: Kate Jendrzek

**Chaired by Andrew Gammon**

## **The Role of the P&F**

The P&F play a significant role in our school community as they look towards friend and fund raising. The P&F is supported to ensure its activities continue to be delivered in a safe and supportive manner, and potential reputational and financial risk are mitigated. The P&F also provides opportunities for parents, students, and staff to come together in achieving Catholic education's shared vision to be a Christ-centred, child-focussed community of engaged learning environments, inspiring all to actively live the Gospel.

## **Election of P&F Executive:**

Firstly, I would like to start by offering my appreciation to our existing P&F executive in Kristy Hadley, Samantha Russo, Amena Baghdadi and Shan Rosman for their efforts in driving the P&F this year, and to the volunteers who supported them throughout the year making our community and fundraising events possible. Thank you all.

We have two positions available on the P&F for 2025 including the Treasurer and Vice-President roles. As per the new Terms and reference, those elected today will retain their positions for the next two years, with a maximum of six years on the executive team possible.

We have two written nominations and therefore cannot accept nominations from the floor.

## **Nominations for 2025**

**We have one nomination for Amena Baghdadi in the position of Vice-President for 2025 P&F Executive.**

Nominated/Accepted: Merrin Lowe

Seconded: Jackie Dorozenko

**We have one nomination for Shan Rosman in the position of Treasurer for 2024 P&F Executive.**

Nominated/Accepted: Shannon Horton

Seconded: Shondelle Watts

**The P&F representative to the School's Advisory Council will be decided upon at the first P&F meeting in 2025.**


With that our P&F executive team for 2025 is Kristy Hadley, Samantha Russo, Amena Baghdadi and Shan Rosman. Thank you, ladies!

**Meeting Closed:** 6:14pm

**Signed:**

A handwritten signature in black ink, appearing to be 'AG', with a long horizontal flourish extending to the right.

**Andrew Gammon**  
Principal

A handwritten signature in black ink, appearing to be 'KH', enclosed within a grey rectangular box.

**Kristy Hadley**  
P&F President